

INDIAN RED CROSS SOCIETY
HARYANA STATE BRANCH, RED CROSS BHAWAN,
SECTOR-16, CHANDIGARH – 160016



Applications are invited for the following post:

Post: Senior Data Entry Operator (02 Posts)

Essential Qualification & Experience

- BCA/B.Sc (Computer Science)/IT from a recognized University.
- Knowledge of Computer (M.S. Office from recognized Institution).
- Knowledge of Hindi and Sanskrit upto Matric Standard.
- Age: 25-45. (Prescribed under the Service Rules of Indian Red Cross Society and St. John Ambulance, Haryana State Branch, Chandigarh, 2017). The candidate of ex-servicemen category be recruited upto the age of 45 years plus continues military service added by three years.
- Relaxation of five years in case of SC/ST/BC categories.
- Pay Scale-9300-34800+Grade Pay 3600.

Application Fee:

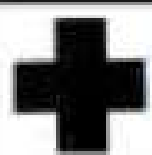
A Demand Draft of ₹ 500/- (Rupees Five Hundred only) drawn in favour of Indian Red Cross Society, Haryana State Branch, Chandigarh must with the application.

Last Date: Applications must reach within 15 days i.e. up to 05.08.2026 from the date of publication of this advertisement through registered post.

Application should be sent to:

Indian Red Cross Society, Haryana State Branch, Red Cross Bhawan, Sector-16, Madhya Marg, Chandigarh - 160015.

Note: There is no separate application form. Candidates may submit their applications on plain paper along with www.indianredcross.org copies of required documents.



INDIAN RED CROSS SOCIETY

HARYANA STATE BRANCH, RED CROSS BHAWAN,

SECTOR-16, CHANDIGARH – 160016



Applications are invited for the following post:

Post: Clerk (01 Post)

Essential Qualification & Experience

- Graduate from any recognized University.
- Knowledge of Hindi and English upto Matric Standard.
- Knowledge of Hindi typing @ 25 words per minutes and English typing @ 30 words per minutes on computer with commonly used word processing software.
- Knowledge of Computer (M.S. Office from any recognized Institution).
- Age: 21-45 (Prescribed under the Service Rules of Indian Red Cross Society and St. John Ambulance, Haryana State Branch, Chandigarh, 2017). The candidate of ex-servicemen category be recruited upto the age of 45 years plus continues military service added by three years.
- Relaxation of five years in case of SC/ST/BC categories.
- Pay Scale-5200-20200+Grade Pay 1900.

Application Fee:

A Demand Draft of ₹ 500/- (Rupees Five Hundred only) drawn in favour of Indian Red Cross Society, Haryana State Branch, Chandigarh must with the application.

Last Date: Applications must reach within 15 days i.e. up to 05.08.2026 from the date of publication of this advertisement through registered post.

Application should be sent to:

Indian Red Cross Society, Haryana State Branch, Red Cross Bhawan, Sector-16, Madhya Marg, Chandigarh - 160015.

Note: There is no separate application form. Candidates may submit their applications on plain paper along with self-attested copies of required documents.